



**Tender for Procurement of Fire Pump (400GPM @ 8 bar), 1 Diesel engine, 1 Jockey,  
Fire Pump valves, controller, starter, etc. for Fire Fighting System at Embassy of  
India, Muscat**

**TENDER NO. No. MUS/872/06/2015  
Dated: 09.10.2023**

**Last date for submission of bid: 29.10.2023**

**Embassy of India  
Muscat**

Jami'at Al - Dowal Al - Arabiya Street,  
Diplomatic Area, Al Khuwair,  
P.O. Box 1727, PC: 112  
Website: <http://www.indemb-oman.gov.in>  
Tel. No. (+968) 24684500

F. No. MUS/872/01/2023

Embassy of India

Muscat

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**NOTICE INVITING TENDER**

Embassy of India, Muscat invites bids under Limited Tender Enquiry from registered and authorized firms/agencies for the procurement of Fire Pump, as per specifications given in at Embassy Residence as per details given in the tender documents.

2. The interested firms/service agencies should submit the bids in an sealed cover (***as per Annexure 1 & 3***), superscribed as “Replacement of Diesel engine, Fire pump, etc. at Embassy of India, Muscat” and addressed to “Head of Chancery, Embassy of India, Muscat”. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose (i.e. 5 pm on 29.10.2023) under any circumstances.

3. The Technical Bids will be opened on 30.10.2023 at 3 pm by a Committee authorized by the Competent Authority of the Embassy of India, Muscat. The pre-bid site visit may be conducted by the interested firms/companies, if required, on prior appointment basis to assess the job requirement / quantum of work involved. For any queries, please write to [admin.muscat@mea.gov.in](mailto:admin.muscat@mea.gov.in).

4. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.

5. The Competent Authority reserves the right to reject any or all the bids or cancel the tender, without assigning any reason and the decision of the competent authority of the Mission/ Post shall be final and binding.

(Praveen Kumar)  
Head of Chancery  
Embassy of India, Muscat  
Tel. No. +968-2468 4577  
Email: [admin.muscat@mea.gov.in](mailto:admin.muscat@mea.gov.in)

## DATES TO REMEMBER

<u>Events</u>	<u>Date</u>
<b>Notice Inviting Tender</b>	<b>09.10.2023</b>
<b>Starting date of Tender submission</b>	<b>09.10.2023</b>
<b>Last date of Tender Submission</b>	<b>29.10.2023</b>
<b>Opening of Bids (Technical)</b>	<b>30.10.2023</b>
<b>Opening of Bids (Financial)</b>	<b>Will be intimated later</b>

### **1. GENERAL INSTRUCTIONS**

1.1 For the Bidding / Tender Document Purposes, the Embassy of India, Muscat shall be referred to as 'Client' and the Bidder/Successful Bidder shall be referred to 'Contractor and / or Bidder or interchangeably.

1.2 The tender document can be downloaded from the websites of <http://www.eprocure.gov.in>, Embassy of India, Muscat (<https://www.indemb-oman.gov.in/>) from 09.10.2023 onwards. The last date of submission of bids is 29.10.2023.

1.3 While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

1.4 For all purposes of the contract including arbitration thereunder, the address of the bidder mentioned in the bid shall be final unless the bidder notifies any change of address by a separate letter handed over personally/courier or by email to the Embassy of India, Muscat. The bidder shall be solely responsible for the consequences of any omission or error to notify any change of address in the aforesaid manner.

1.5 The bidders are required to visit the site to assess the quantum of work involved before submitting the tender. Once the tender is submitted, it will be presumed that the bidder has seen and understood the complete work involved.

### **2. Scope of Work:**

2.1. Removal of existing old fire pump

2.2. Supply and complete installation of new diesel engine, fire pump, jockey pump, etc. with below specification:

- Diesel engine : minimum 2900 rpm, 60 hp
- Fire pump set : 400 GPM @ 8 bar
- Jockey pump capacity : 13 GPM @ 7 bar
- Common controller DOL starter with standard accessories

- Fire pump valves and all related accessories
- Other related spares, etc.

### **3. MINIMUM ELIGIBILITY CRITERIA**

3.1 The company/firm should be registered and have experience of more than 10 years in performing works related to repair of VRV unit.

3.2 The company/firm should have availability of all the required spares and components.

### **4. VALIDITY OF BIDS**

4.1 Bids shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.

4.2 In case, client calls the bidder for negotiation then this shall not amount to cancellation or withdrawal of original offer which shall be binding on the bidder.

4.3 The client may request for extension for another period of 60 days, without any modifications and without giving any reasons thereof.

4.4 **PRE-BID MEETING/SITE VISIT:** Interested firms/service agencies may visit the site for visualization and better understanding of the quantum of work during working hours after fixing a prior appointment. The site address is Embassy of India, Muscat. The bidders may also submit their queries by email on the aforementioned email IDs which will also be discussed in the pre-bid meeting.

### **5. PREPARATION OF BIDS**

5.1 **Language:** Bids and all accompanying documents shall be in **English** only. The technical as well as the financial bids should be submitted in two sets – one original and one copy.

5.2 Bidder shall prepare its price bid in the Price Schedule as provided in the Tender Document.

### **6. SUBMISSION OF BIDS**

6.1 **Two bid system:** The two bid system will be followed for this tender. In this system, bidder must submit his officer in two separate sealed envelopes as explained below:

6.2 **Envelope No. 1: “Technical Bid” shall contain :** Technical Bid should be prepared as per the instructions given in the Tender Documents along with all required information, documents in support of the minimum eligibility criteria, etc.

6.3 Technical bid submission form (as per Annexure 3) duly signed and printed on Company’s letterhead.

6.4 Contact details form, duly filled and signed & stamped.

## 6.5 **Envelope 2: “Financial Bid” shall contain:**

Price Schedule (Annexure-2)) complete in all respects with proper seal and signature of authorized person. Both the technical bid and financial bid envelopes should be sealed separately and clearly marked as “Envelope no. 1 - Technical Bid” and “Envelope no. 2 - Financial Bid”. Both the sealed envelopes should be placed in a third larger envelope clearly mentioning “Technical Bid & Financial Bid” for “**Replacement of Diesel engine, Fire pump, etc. at Embassy of India, Muscat**” and addressed to “Head of Chancery” Embassy of India, Muscat.

**Note 1:** Please write tender number on each envelope and seal all the envelopes.

**Note 2:** Please do not put "Financial Bid" (prices quoted) in the technical bid envelope. If the price quoted is submitted with technical bid, the tender will be rejected.

## 7. **BID OPENING PROCEDURE**

7.1 The Bids shall be opened at Conference Room, Embassy of India, Muscat in the presence of bidders or their representatives and the Tender Evaluation Committee constituted by the Competent Authority of the Embassy of India, Muscat.

7.2 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered.

7.3 A letter of authorization shall be submitted by the Bidder's representatives before opening of the Bids.

7.4 Absence of bidder or their representative shall not impair the legality of the opening procedures.

## 8. **CLARIFICATION ON TECHNICAL BID EVALUATION.**

7.1 The Bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation, and comparison of the bids, and qualification of the bidders, the client may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the client shall not be considered. The client's request for clarification and the response shall be in writing.

7.2 If a bidder does not provide clarifications of its bid by the date and time set in the client's request for clarification, its bid may be rejected.

7.3 Client also reserves the right to seek confirmation/clarification from the issuer agency, on the supporting documents submitted by the bidder.

8. **Workmanship guarantee and warranty period :** The successful bidder should give workmanship guarantee of one year from the successful completion of work and warranty of spares.

## **9. PAYMENTS**

9.1 The prices in the Price Schedule shall be inclusive of all applicable taxes as may be levied by the local Government from time to time.

9.2 All payments shall be made in local currency (Omani Rial) by means of crossed cheques/ bank transfer.

9.3 No payment shall be made in advance nor will any loan from any bank or financial institution be recommended on the basis of the order of award of work.

9.4 Full payment will be released after the successful completion of work, within the 30 days from the date of submission of invoice

## **10. Completion:**

10.1 The material shall be delivered within 2 weeks from issuance of work order. Installation and startup will be done in 2-3 weeks from the date of material delivery, depending on the availability of work front.

## **11. Warranty and workmanship guarantee:**

11.1 The successful bidder shall provide warranty of one year from the date of successful completion of work in respect of all supplied materials/equipped delivered at the site and warranty of one year for the complete work.

## **12. Other Conditions, Force Majeure & Penalty Clause**

12.1 The workers so provided should be on the roll of the Company.

12.2 The bidder should submit precise profile of its key clients alongwith details of services provided.

12.3 Contractor would be fully responsible for all acts of omission or negligence, dishonesty or misconduct of its employees for work at Mission's/ Post's premises. Contractor would indemnify Client against any compensation/claim and damages etc. due to accident or injury to its employees or death due to accident or otherwise, which may arise out of and during the course of their duties. Client would not be liable to pay any damages or compensation to such cleaners or to any third party.

12.4 Client reserves the right to amend/withdraw any of the terms and conditions in the tender documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Client in this regard shall be final and binding on all.

12.5 Any wrong or misleading information in the bid will lead to disqualification.

12.6 The bidder would be responsible for all mandatory compliance for social, safety and environmental issues related to the performance of the work in the Mission's/Post's premises as stated in the eligibility criteria.

12.7 Any other defects if observed during the replacement of spares shall be intimated and rectified by the bidder.

12.8 Any kind of minor civil work will be performed by the bidder.

12.9 Neither parties hereto shall be responsible to the other for any consequential losses or indirect damages.

12.10 The price quoted by the bidder will be final and will be changed/modified/negotiated during the currency of the work.

12.11 Warranties to be provided, if any, hereunder shall be invalid in case of any unauthorized usage or physical damage to the material or equipment or any other object under the purview of this work.

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**FORMAT FOR SUBMITTING THE FINANCIAL BID**

**(To be submitted in a sealed cover superscribed as “Replacement of Diesel engine, Fire pump, etc. at Embassy of India, Muscat”)**

**BID No.** \_\_\_\_\_

Date:.....

To,  
Embassy of India  
Muscat

**PRICE BID**

**Proforma to be filled up and submitted by the bidder (in English)**

1.	Name of the Bidding Agency/ Company	
2.	Address of the Bidding Agency/ Company	
3.	Contact details of the Bidding Agency/ Company	

**Break-up of the total cost:**

Replacement of Diesel engine, Fire pump, etc. ( <i>as per scope of work mentioned in para 2</i> )	
Diesel engine : minimum 2900 rpm, 60 hp	
Fire pump set : 400 GPM @ 8 bar	
Jockey pump capacity : 13 GPM @ 7 bar	
Common controller DOL starter with standard accessories	
Fire pump valves and all related accessories	
Other related spares, etc.	
<b>Taxes (if applicable)</b>	
<b>Total Amount (inclusive of taxes)</b>	

**Total cost for performing the complete work (as per scope of work): \_\_\_\_\_ (incl. taxes)**

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Company seal:



**Letter of Award**

No.

Date:

To:

*[Name of Contractor]*

This is to notify you that your bid dated *[insert date]* for the execution of the Works for *[name of project/Contract]* for the Contract Price of *[amount in figures and in words]*, as corrected and modified in accordance with the Instructions to Tenderers is hereby accepted by *[name of Employer]*.

You are requested to proceed with the execution of the Works on the basis that this Letter of Award shall constitute the formation of a Contract, which shall become binding upon you signing the Contract Agreement within seven (7) days and furnishing a Performance Security within fifteen (15) days.

We attach the Contract Agreement for your perusal and signature.

Signed

Duly authorised to sign for and on behalf of

*[name of Procuring Entity]*

Date:

Annexure-3

**CONTACT DETAILS FORM**

**Bidder's description format summary**

Name of the Bidding Firm	
Name of Partner(s) & Nationality	
Name of the Authorized Signatory Nationality Passport No.	
E Mail ID	
Telephone No.	
Fax No.	
Year of Incorporation	
Registration No.	
Service tax no.	
Registered Office & Address	
Branch offices (with address and Contact details) if any	
Average Annual turnover in the <i>last five</i> financial years	
Total Staff Strength with Nationality of Employees	
Total Technical staff percentage	
Nationality of Staff working in Company and to be deputed for work  (National of India or friendly country)	

**DETAILS ABOUT KEY PERSONNEL OF THE BIDDING COMPANY**

(With ID proof/supporting documents) 1.

2.

3.

4.