

(Internet Explorer Version -8 &above)

www.emigrate.gov.in

Housemaid Documents Checklist (Mandatory) (age between 30 to 50)

1. Passport copy of the housemaid.(2 copies)
2. Sponsor's passport copy & ID Proof. (2 copies).
3. Request letter from the website on a plain paper. (individual)
4. Labour Clearance copy
5. Application form
6. Undertaking
7. Salary certificate of sponsor.
8. 3 months Bank statement
9. Service Agreement
10. Employment contract attested by Ministry of Manpower & Ministry of Foreign Affairs original
11. Insurance copy
12. Bank Guarantee original + 2 copies (with 3 years validity period)
13. Visa copy of the housemaid. (3 copies later)

Submit the application form (PDF FE Registration Form) along with the checklist documents in the Embassy for approval.