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**Direct Recruitment (Male) Documents Checklist**

1. Employment contract attested by Ministry of Labour & Ministry of Foreign Affairs.
2. Commercial Registration (CR) copy.
3. ID proof copy of Authorised Signatory.
4. Oman Chamber of Commerce & Industry (OCCI) membership certificate copy.
5. Labour Clearance copy with English translation.
6. Undertaking
7. Insurance
8. Passport copy of the person (employee).
9. Visa copy of the employee (2 copies).
10. Request letter from the website on the letterhead of the company (Organization).
11. Declaration of Authorized signatory in English on the letterhead of the company.

**[Submit the application form \(PDF FE Registration Form\) along with the checklist documents in the Embassy for approval.](#)**