

(Internet Explorer Version -8 & above)

www.emigrate.gov.in

Housemaid Documents Checklist (Mandatory) (age between 30 to 50)

1. Application form
2. Undertaking
3. Passport copy of the housemaid.(2 copies)
4. Sponsor's passport copy & ID Proof. (2 copies).
5. Salary certificate of sponsor.
6. 3 months Bank statement.
7. If registration number to import manpower is available, a copy of the certificate to import manpower **(Labour Clearance copy)**.
8. Bank Guarantee copy + original (with 3 years validity period)
9. Insurance copy.
10. Employment contract attested by Ministry of Manpower & Ministry of Foreign Affairs original
11. Form of Immigration.
12. No objection certificate
13. Visa copy of the housemaid. (3 copies)
14. Request letter from the website on a plain paper. (Individual)

Submit the application form (PDF FE Registration Form) along with the checklist documents in the Embassy for approval.