

(Internet Explorer Version -8 &above)

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Beautician / Female Cleaner Documents Checklist (Mandatory)
(Age between 30 to 50)

1. Employment contract attested by Ministry of Manpower & Ministry of Foreign Affairs.
2. Registration certificate from Registrar of Companies (RoC) in case of a company **(CR Card copy)**.
3. Personal identification number **(Sponsor ID Proof)**.
4. A copy of the memorandum of association **(Commercial Registration Paper- computer paper)**.
5. A copy of the article of association **(Commercial Registration Paper-computer paper)**.
6. Labour Clearance copy with English translation.
7. Copy of specimen of authorized signatory.
8. Undertaking
9. Insurance copy
10. Visa copy (2)
11. R.O. 1100/-Bank Guarantee (with 3 years validity)
12. Request letter from the website on the letterhead of the company. (Organization)
13. Authorized signatory in English on the letterhead of the company.

Submit the application form (PDF FE Registration Form) along with the checklist documents in the Embassy for approval.