## Self appraisal report for Year (2021-22)

Auditor Agency: Sushma Swaraj Institute ofForeignService

**Ministry Name: Ministry of External Affairs** 

**Department Name:** 

Public Authority Name: Embassy of India, Muscat, Sultanate of Oman

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							·
1.1	Particulars of its organisation, functions and	duties[Section	n 4(1)(b)(	i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.in demb- oman.gov.in/	Fully Met	1.28	Available
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.in demb-oman.g ov.in/page/am b-profile/		1.28	Available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.in demb-oman.g ov.in/page/bila teral		0	Not Available
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.in demb-oman.g ov.in/page/rti/		1.28	Available
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.in demb-oman.g ov.in/page/offi cials/		0	Not Available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from	Fully Met	1.28	1.28	https://www.in demb-oman.g		1.28	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	time to time as well as the committees/ Commissions constituted from time to time have been dealt				ov.in/page/list of-ambassado r-s-in-oman/			
1.2	Power and duties of its officers and employee	s[Section 4	(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		1.54	Available
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	-	1.54	Available
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	-	1.54	Available
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	,	1.54	Available
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	•	1.54	Available
1.3	Procedure followed in decision making proce	ss [Section	4(1)(b)(iii)	]			·	
1.3.1	Process of decision making Identify key decision making points		1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		1.54	Available
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	•	1.54	Available
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.4	Norms for discharge of functions[Section 4(1	)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/co nsular- services-sub/	,	1.54	Available
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/co nsular- services-sub/	•	1.54	Available
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/	-	1.54	Available
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://portal2 madad.gov.in/ AppConsular/ welcomeLink	-	1.54	Available
1.5	Rules, regulations, instructions manual and r	ecords for d	lischargir	g function	s[Section 4(1)	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.in demb-oman.g ov.in/page/rti/	•	1.92	Available
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.in demb-oman.g ov.in/page/rti/	-	1.92	Available
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.in	Fully Met	1.92	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					demb-oman.g ov.in/page/rti/			
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Decision taken by the Ministry	Not Applicable	·0	not applicable
1.6	Categories of documents held by the authority	y under its o	control[Se	ection 4(1)	(b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7	Boards, Councils, Committees and other Bod	ies constitu	ted as pa	rt of the Pu	ıblic Authority	[Section 4(1)(	b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.2	Composition	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.7.7	Whether the minutes of the meetings are open to	Fully Met	0.96	0.96	https://www.in	Not Met	0	Not Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	the public?				demb-oman.g ov.in/page/rti/			
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/docs/165 1644897Anne xure-I.pdf	5	3.85	Available
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/page/offi cials/		3.85	Available
1.9	Monthly Remuneration received by officers &	employees i	ncluding	system of	compensation	n[Section 4(1)	(b) (x)]	'
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/docs/165 1644903Anne xure-II.pdf	Fully Met	3.85	Available
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85		Not Applicable	0	Not Applicable
1.10	Name, designation and other particulars of pu	blic informa	tion offic	ers[Section		ĺ		
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/page/rti/		3.85	Available
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.in demb-oman.g ov.in/page/rti/		3.85	Available
1.11	No. Of employees against whom Disciplinary	action has b	een prop	osed/ take	n(Section 4(2)	)		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	•0	0	empty	Not Applicable	0	Not Applicable
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	<b>9</b> 0	0	empty	Not Applicable	0	Not Applicable
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Not Met	1.92	0	empty	Not Applicable	0	Not Applicable
1.12.2		Not Met	1.92	0	empty	Not Applicable		Not Applicable
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Applicable	0	Not Applicable
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Partially Met	1.92	0.96	https://www.in demb-oman.g ov.in/page/rti/	,	1.92	Available
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 15.	4.2013					
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Decision taken by the Ministry	Not Applicable	0	not applicable
Total			92	86		73	49	
2	Budget and Programme							
2.1	Budget allocated to each agency including all	plane proper						
	4(1)(b)(xi)]	piaris, propo:	sed exp	enditure a	nd reports on	disbursement	s made e	etc.[Section
2.1.1		Fully Met	10	10.00	https://www.in demb-oman.g ov.in/docs/165 1644908Anne xure-III.pdf	Fully Met	s made 6	Available
2.1.1	4(1)(b)(xi)]	Fully Met			https://www.in demb-oman.g ov.in/docs/165 1644908Anne	Fully Met  Fully Met		

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					demb-oman.g ov.in/docs/165 1644908Anne xure-III.pdf			
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.in demb-oman.g ov.in/docs/165 1644908Anne xure-III.pdf	5	0	Not Applicable
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.in demb-oman.g ov.in/docs/165 1644908Anne xure-III.pdf	5	0	Not Applicable
<b>2.2</b> 2.2.1	Foreign and domestic tours(F.No. 1/8/2012- IR Budget	<b>dt. 11.9.201</b> 2 Fully Met	<b>16.67</b>	16.67	https://www.in demb-oman.g ov.in/docs/165 1644908Anne xure-III.pdf	5	16.67	Available
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Not Met	0	Not Available
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the	Fully Met	16.67	16.67	https://www.in demb-oman.g ov.in/tenders/	Partially Met	8.34	All the details not available

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	above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [	Section 4(i)(	b)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Embassy does not have any subsidy programme.
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011-	IR dt. 1	5.04.2013]	·			
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, pern	nits of authoriz	ations	granted by	the public au	thority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00		Not Applicable		No concessions/permits are granted by the Embassy.
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	No concessions/permits are granted by the Embassy.
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	20131						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total	point to do o o o o o o o o o o o o o o o o		200	183		80	55	
3	Publicity Band Public interface						-	
3.1	Particulars for any arrangement for consultation formulation of policy or implementation there	•		•		•	elation to	the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.in demb-oman.g ov.in/page/rti/	Fully Met	12.50	Available

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3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	,	12.5	12.50	https://www.in demb-oman.g ov.in/page/rti/ (a) is not applicable	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	<b>:</b> 0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	<b>:</b> 0	Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, in	formed	d to them[S	Section 4(1) (c)	]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which		16.67	0	empty	Not Applicable	0	Not Applicable

r. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Met	16.67	0	empty	Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Met	16.67	0	empty	Not Applicable	0	Not Applicable
3.3	Dissemination of information widely and in su	ch form and	manner	which is e	asily accessib	le to the publi	c [Section	n 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.in demb-oman.g ov.in/page/rti/	•	50.00	Available
3.4	Form of accessibility of information manual/ h	andbook[Sed	ction 4(1	)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.in demb-oman.g ov.in/docs/161 7617014Stud ent_Handboo k_A5_Final.pd		25.00	Available
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.in demb-oman.g ov.in/docs/161 7617014Stud ent_Handboo k_A5_Final.po		25.00	Available
3.5	Whether information manual/ handbook availa	ble free of co	ost or no	t [Section	4(1)(b)]			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.indemb-oman.gov.in/docs/1677617014Student_Handbook_A5_Final.pdf		25.00	Available
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.in demb-oman.g ov.in/docs/1677617014Stud ent_Handbook_A5_Final.pdf		25.00	Available
Total			225	175		163	163	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Availab	le [F No.	1/6/2011-IF	R dt. 15.4.2013	]		
4.1.1	English	Fully Met	14.29	14.29	https://www.in demb- oman.gov.in/	Fully Met	14.29	Available
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Fully Met	14.29	Available
4.2	When was the information Manual/Handbook	last updated	?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Not Applicat	_	0	empty	Fully Met	28.57	Available
4.3	Information available in electronic form[Section	on 4(1)(b)(xiv	')]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.indemb- oman.gov.in/	Fully Met	9.52	Available
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.in demb- oman.gov.in/	Fully Met	9.52	Available
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.in demb-	Fully Met	9.52	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
					oman.gov.in/			
4.4	Particulars of facilities available to citizen for	obtaining in	nformatio	n[Section 4	4(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.in demb- oman.gov.in/	Fully Met	7.14	Available
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.in demb- oman.gov.in/	Fully Met	7.14	Available
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.in demb- oman.gov.in/	Fully Met	7.14	Available
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.in demb- oman.gov.in/	Fully Met	7.14	Available
4.5	Such other information as may be prescribed	under Secti	ion 4(i) (b	)(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/	•	3.57	Available
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/		0	Not Available
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57		Not Applicable	0	Not Applicable
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/	Not Applicable	0	Not Applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/	•	3.57	Available
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.in demb-oman.g	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/page/rti/			
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/		3.57	Available
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.in demb-oman.g ov.in/page/rti/	-	1.79	Not Available
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/6/	2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Yes, apart from RTI portal records a register recording RTI applications has been maintained by Nodal Officer		0	Not Available
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Yes, apart from RTI portal records a register recording RTI applications has been maintained by Nodal Officer		0	Not Available
4.7	Replies to questions asked in the parliament[							
4.7.1	Details of questions asked and replies given	Not Applicable		0	empty	Not Applicable		Not Applicable
Total			143	129		161	127	
5	Information as may be prescribed							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
5.1	Such other information as may be prescribed	[F.No. 1/2/2016	S-IR dt.	17.8.2016,	F No. 1/6/2011	I-IR dt. 15.4.20	13]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.in demb-oman.g ov.in/page/rti/	,	10.00	Earlier CPIO & FAAs from 1.1.2015 detail not found on given link
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	not met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	detail maybe uploaded on website
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			40	20		60	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have		sort to	use of RT	Act to obtain	information		
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.in demb-oman.g ov.in/page/rti/		12.50	All the required information is not provided by the PA on their website.

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
	Secretariat Manual of Office Procedures (CS Personnel, Publ	SMOP) by Dep	artment o	of Adminis	trative Reform	s and Publi	c Grievanc	es, Ministry of
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://www.in demb- oman.gov.in/	Not Met	0	No certification is found on the website.
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.in demb- oman.gov.in/	Not Met	0	No certification is found on the website.
Total			50	50		50	13	
Grand	l Total		750	642		586	416	